## Calhoun County Schools LEAVE REQUEST FORM

Joe Dyar, Superintendent Calhoun County Schools P.O. Box 2084 Anniston, AL 36202		[ ] Certificated
NAME	EMPLOYEE #	
I am requesting leave for the following da	y(s) with a <b>complete explanation</b> liste	ed below:
TYPE OF LEAVE REQUESTED	0	PATE(S)
Sick Leave*		
Personal Leave		
Extra Personal Leave**		
Unavoidable Cause ***		
Legal Absence - Subpoena		
Legal Absence - Jury Duty		
Military Leave		
Leave Without Pay ***		
School Paid ***		
Other		
***Explanation of Absence:		
Principals, Assistant Principals and 12	2 Month Employees	
Annual Leave		
Person Requesting Leave	Date	School
Principal / Immediate Supervisor:		
[ ] Approve [ ] Disapprove	Signature	Date
Superintendent:		
[ ] Approve [ ] Disapprove	Cimakus	Data
i i Disabbiove	Signature	Date